



BANGLADESH BUILDING SYSTEMS LTD.

Configure Bepari Tower (3rd Floor), GA-64, Progoti Swarani, Middle Badda, Dhaka-1212.
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NOTICE OF THE FOURTEENTH ANNUAL GENERAL MEETING

Notice is hereby given that the FOURTEENTH ANNUAL GENERAL MEETING of the Members of Bangladesh Building Systems Ltd. will be held on Tuesday, the 12th December, 2017 at 4:00 p.m. at Factory Premises, Jaina Bazar, Telehate, Sreepur, Gazipur to transact the following businesses.

AGENDA

1. To receive, consider and adopt the Directors' and Auditors' Reports and the Audited Accounts of the company for the year ended 30 June, 2017.
2. To declare Dividend for the year ended 30 June, 2017.
3. To re-elect the Directors retiring by rotation pursuant to Article 124 of the Articles of Association of the Company.
4. To appoint Auditors for the year ended 30 June, 2018 and fix their remuneration.
5. To transact any other business of the Company with the permission of the Chair.

Dated: Dhaka

27 November, 2017

By Order of the Board,

Sd/-

Mohammad Mohsin

Company Secretary

NOTES:

- (1) The Shareholders, whose names appeared in the Share Register of the Company or in the Depository Register on the record date i.e. 16th November, 2017 will be entitled to attend at the Annual General Meeting and to receive the dividend.
- (2) A member entitled to attend and vote at the General Meeting may appoint a Proxy to attend and vote in his/her stead. The Proxy Form, duly stamped, must be deposited at the Share Department of the Company not later than 48 hours before the time fixed for the meeting;
- (3) Entrance to the venue will be strictly on production of the attendance slip sent with the Notice as well as verification of signature of Shareholder(s) and/or Proxy-holder(s);
- (4) No gift/benefit in cash or kind shall be paid to the holders of equity securities in terms of Clause (c) of the Notification No. SEC/SRMI/2009-193/154 dated 24th October, 2013 for attending the Annual General Meeting of the Company;
- (5) The Annual Report, proxy forms and attendance slip are also available in the website at www.bbspeb.com.